

10th December 2018

To Whom it May Concern

Four Dwellings Primary Academy Formal Consultation on the proposed admissions arrangements for 2020-21

On behalf of Academies Enterprise Trust, we are consulting on our admission arrangements for 2020-21. No changes have been made except to comply with the School Admission Code. A copy of the proposed policy may be seen on our academy website.

We are consulting on our proposed admission arrangements in order to comply with paragraphs 15(b) and 1.42 which require that admission arrangements must be consulted on at least once every 7 years.

If you would like to respond as part of the consultation process on this proposal, then please send your comments to the Principal at:

Four Dwellings Primary Academy, Quinton Road West, Birmingham B32 1PJ

Alternatively, responses may be sent to the following email address contactus@fourdwellingsprimaryacademy.org and marked **Admission Consultation Response**. The consultation begins on Thursday 13th December 2018 and will end on 31st January 2019, providing the statutory six week consultation period as set out in the School Admissions Code.

Yours faithfully,



Mrs Penelope Webb, Headteacher on behalf of Academies Enterprise Trust.

Four Dwellings Primary Academy Admissions Arrangements for School Year 2020-21

Academies Enterprise Trust is the Admissions Authority for the Academy.

These arrangements are established in accordance with Annex 1 of the Academy's Supplemental Funding Agreement.

Admission Number

Four Dwellings Primary Academy has an agreed Published Admission Number (PAN) of 60 for entry into Reception. The Academy will accordingly admit at least 60 pupils in the relevant age group each year if sufficient applications are received. All applications will be admitted if 60 or fewer apply.

Children with an Education, Health and Care Plan

Any child with an Education, Health and Care Plan ("EHC") is required to be admitted. This gives such children overall priority for admission to the named academy. This is not an over-subscription criterion.

Looked After Children

Any child that is Looked After or previously Looked After is required to be admitted to the Academy. This gives such children overall priority for admission to the named school. In the case of previously looked after children, admission authorities may request a copy of the adoption order, residence order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made.

Over-subscription Criteria

If the Academy is oversubscribed, after the admission of pupils with an Education, Health and Care Plan ("EHC") where the school is named in the plan. Priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after or previously looked after children.
2. Children with a brother or a sister already at the academy.
3. Children who live nearest the academy.

Within each of these categories, priority is given to those who live nearest the academy, calculated on the basis of a straight-line measurement between home and academy.

Distance

These parents will need to make an application alongside children applying at the normal age which should explain why it is in the child's best interest to be admitted outside of their normal age which may include information such as professional evidence as to why this is the case and why an exception should be made in the case of the child. A decision as to whether this is an appropriate course of action will be made by The Trust (AET) as the admissions authority, who will take into account the circumstances of the case and views of the Principal. Parents do not have the right to insist that their child is admitted to a particular year group.

In Year Admissions

The Academy will co-ordinate their own in year admissions and an application made outside the normal admissions round (in-year admissions) should be made directly to the Academy. Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application, the school will notify the Local Authority of both the application and its outcome, to allow the Local Authority to keep up to date with figures on the availability of schools places within their authority.

Fair Access Protocols

The Academy works in accordance with the in-year Fair Access Protocols held by the Local Authority; should a vulnerable child within the protocols require a place at the Academy, they will take precedence over any child on the waiting list. In rare cases a child may be refused a place under the Fair Access Protocols where there is clear evidence that the school will be unable to meet that child's needs and/or it will be detrimental to the learning of current pupils to admit that child.

Tie breaker

If it is necessary to use a tie-breaker to distinguish between two or more applications, a distance criterion will be used. We will give priority to the applicants who live nearest to the school as measured by a straight line from the front door of the home of the applicant to the front door of the main reception of the school site that was on the original application for a place.

Appeals

Academies Enterprise Trust as the Admission Authority delegates the responsibility for appeals back to the Academy/Local Authority. Parents who wish to appeal the decision of the admissions authority to refuse their child a place at your Academy may apply in writing to the Academy where appeals will be heard by an independent panel.

The Academy can be contacted at the following address:

Mrs Penelope Webb, Principal
Four Dwellings Primary Academy
Quinton Road West
Birmingham
B32 1PJ

Tel: 0121 464 3351

guardian (or special guardians).

Adoption Order

An adoption order is an order under Section 46 of the Adoption and Children Act 2002.

Residence Order

A residence order is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Residence/resident

Residence is defined as the normal family address where the child resides. The qualifications date is the closing date for applications under the co-ordinated admissions scheme (where families change normal address after the closing date but before the allocation process has finished this can be considered under the review procedure). Where parents live at separate addresses and have joint custody, the address used will be the one where the child spends the main part of the school week (i.e. Sunday night to Thursday night inclusive). Childcare arrangements involving relatives' addresses do not qualify as normal family addresses for this purpose unless there is a court Residence Order in place.